



American Collegiate Horsemen's Association

ACHA Convention Host Proposal

If your school is interested in hosting the National Convention, please submit a proposal with the following information:

Host School:

Dates (between January – April):

Location:

Industry Tour Ideas:

Industry Speaker Ideas:

Convention usually attracts between 75-100 attendees. The cost of registration for convention is generally \$250 per student, with students also paying hotel costs and transportation costs to and from convention.

Plan and attach a budget based on 75 attendees that addresses the following:

Meeting Room Costs:

Food Costs:

Transportation Costs (to Convention Events):

Meal Costs:

Speaker Gift Costs:

Speaker/Tour Costs:

Tees/Swag Costs:

ACHA national convention should display the best of what your region has to offer and give students opportunities to network with industry professionals!

All schools that are interested in hosting the annual convention must submit their official bids to the National Advisor(s) in advance of convention. Bids will be presented and voted on at national convention.

If convention is profitable once all expenses are settled, the host school can retain convention profit up to a \$4000 cap per year to be used at their discretion to support their collegiate club. The remaining profit will return to ACHA.