

## ACHA Meeting Minutes

February 18<sup>th</sup>, 2018

### I) Call to Order

A) Meeting called to order by President Mattie Willard at 7:03pm CST

II) In attendance: Pam Mitcham, Crystal Smith, Mattie Willard, Emma Coffman, Amy Kowalski, Rachel Parrish, Taylor Bruce, Zachary Wilson

### III) Meeting Minutes

A) Available for review in Secretary's folder in Google Drive

### IV) Officer Reports

#### A) President

i) Convention

ii) Still awaiting a few more final confirmations on some guest speakers, but majority of tasks have been completed

iii) Fourteen schools registered (3 more than last year!!)

#### B) Vice President

i) Host Gift for Dr. Vogelsang and Chelsie Huseman Prizes

ii) Gifts: GROOMING TOTE 17.5" x 10.75" x 13" tall

(a) \$58.50 includes engraving on a silver or gold metal plate on the wood side

(b) \$60 includes engraving on a white cowhide diamond, on the wood side or cowhide side, your choice (pictured on right on the cowhide)

(c) \$65 includes engraving on a cowhide diamond on cowhide side and engraving into the wood on opposite side (pictured on top row of photos)

iii) Maybe add in gift cards, cups/mug, candy etc.?

#### C) Treasurer

i) Updated report in Treasurer's folder in Google Drive

ii) Updated balance: \$54,241.92

#### D) Secretary

#### E) Director of Communications

i) Most recent Horseman of the Month has been posted to Facebook and the website

#### F) Representative

### V) New Business

A) Agendas for the meeting have been completed

B) Host Gift for advisors

- C) ACHA host gift budget for advisors will only allow for purchasing the grooming caddies; possibility of A&M chapter to purchase mugs, candy, etc. to fill the caddies
- D) <http://www.cowhidecustoms.com/trophy.html> Link available to the website for the grooming caddies
- E) Red and white speckled cowhide print with ACHA logo engraved in the cowhide diamond; on opposite side Convention date/info, etc. will be engraved - **\$65 option** – will be gifted to each advisor for Texas A&M
- F) Host gift for Texas A&M
- G) \$100 Visa Gift Card
- H) Additional Duties at Convention
- I) Emma and Taylor: Take pics, manage social media, and develop slide show for Sunday morning banquet
  - i) Put in google drive folder named “Convention 2018 Pics” under VP folder!
  - ii) Hashtag for convention attendees to use ***#achaconvention***
- J) Zachary and Emma: Pick superlatives for Sunday morning banquet

VI) Announcements

- A) Pam Mitcham will be getting the gift cards for scrapbook winners and working with Emma Coffman on providing host gifts

VII) Adjournment

- A) Meeting adjourned at 7:26pm CST